



CLOSED REQUEST FOR PROPOSALS

Issue Date: 15 December 2025

PROPOSALS REQUESTED FOR:

Community System Strengthening – CBOs Package of Support Programme

IMPLEMENTATION PERIOD:

1 April 2026 to 31 March 2028

REFERENCE NUMBER:

RFP/AUR/CSS/2025/01

CLOSING DATE:

13h00 on 9 January 2026

PLEASE NOTE:

Any changes to this RFP and any related documents will be published on the Aurum Website at

<https://www.auruminstitute.org/area-of-expertise/gf-css-request-for-proposals>

Please check this link regularly for updates.

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ABBREVIATIONS/ACRONYMS

AIDS	Acquired Immune Deficiency Syndrome
Aurum	The Aurum Institute NPC
AYP	Adolescents and Young People
B-BBEE	Broad-Based Black Economic Empowerment
CBO(s)	Community-Based Organisation(s)
CCI	Centre for Community Impact
CIPC	Companies and Intellectual Property Commission
CRS	Community Responses and Systems
CSS	Community Systems Strengthening
DAC	District Aids Council
DOH	Department of Health
DSD	Department of Social Development
DTIC	Department of Trade Industry and Competition
DCXR	Digital Chest X-Ray
GC 5/6/7	Grant Cycle 5/6/7
GBV	Gender-based Violence
Global Fund	Global Fund to Fight AIDS, TB, and Malaria
HIV	Human Immunodeficiency Virus
HTS	HIV Testing Services
HR	Human Rights
HRV	Human Rights Violations
KVP	Key and Vulnerable Populations
M&E	Monitoring and Evaluation
MSM	Men Who Have Sex with Men
NACOSA	Networking HIV and AIDS Community of Southern Africa
NDOH	National Department of Health
NPO(s)	Non-profit Organisation(s)
PCA	Provincial Council of AIDS
PEP	Post-Exposure Prophylaxis
PLHIV	People living with HIV
PR	Principal Recipient
PrEP	Pre-Exposure Prophylaxis
PSS	Psycho-Social Support
PVC	Post Violence Care
PWID	People Who Use/Inject Drugs
RFP	Request for Proposals
SANAS	South African National Accreditation System
SR(s)	Subrecipient(s)
SRH	Sexual and Reproductive Health
SP	Selection Panel
STI(s)	Sexually Transmitted Infection(s)
SW	Sex Workers
TB	Tuberculosis
TCC	Thuthuzela Care Centre
TGP	Transgender People

INTRODUCTION

The Aurum Institute NPC (Aurum) has been appointed as a Principal Recipient (PR) of the Global Fund GC7, to be responsible for the delivery of Comprehensive HIV Prevention Programmes for MSM, TGP, PWID, and Community Systems Strengthening (CSS) from 1 October 2025 through 31 March 2028.

Ensuring strong Community Responses and Systems (CRS) in response to HIV, TB and STIs is vital. Community-Based Organisations (CBOs) play a critical role in providing prevention, treatment, care and support services particularly to key, vulnerable and hard to reach populations. These services are critical, especially in areas where wide-spread stigma and discrimination, social, legal or economic barriers may prevent people from accessing services.

INVITATION TO APPLY

This is a Closed Request for Proposals, only CBOs, that have received capacity building and leadership development via the CSS Programme in the Global Fund Grant Cycles 5 & 6 periods (2019–2025) (“eligible CBOs”), may apply.

Aurum is inviting duly registered and eligible CBOs with experience in community-led service delivery in HIV and TB and STIs at the community level to apply to serve as a Service Provider in the following Global Fund GC7-Supported Districts:

Provinces	Districts	GC7 Programmes	# CBOs
Limpopo	Capricorn	MSM, TGP, AYP, SW	1
	Mopani	MSM, SW	1
	Sekhukhune	MSM, SW	1
	Vhembe	MSM, TGP	1
	Waterberg	MSM	1
KwaZulu-Natal	King Cetshwayo	MSM, AYP, SW, TB	1
	Ugu	MSM, SW, TB	1
	eThekweni	PWID, TB	2
	uMgungundlovu	PWID	1
	uMkhanyakude	AYP	1
	uThukela	MSM	1
	Zululand	SW	1
Eastern Cape	Alfred Nzo	SW	1
	Amathole	SW, TB	1
	Buffalo City Metropolitan	AYP, SW, TB	1
	Nelson Mandela Bay	PWID, SW	1
	OR Tambo	MSM, AYP, TB	1

The work in this Programme will supplement the Global Fund GC7 Programmes in the abovementioned geographic areas to ensure demand creation, social mobilisation, collaboration and coordination with other services.

It is important to note that the CBOs are appointed by Aurum, as the PR, and are subject to approval by the Global Fund.

PLEASE NOTE:

- 1) Applications will **only be accepted** from duly registered and eligible CBOs.
- 2) Applications from Individuals, For-Profits and current selected GC7 SRs **will not be accepted**.
- 3) Consortiums, Joint Ventures and/or Partnerships **are not permitted**.
- 4) Applicants are **not required** and therefore **must not** submit implementation work plans and budgets as part of this Request For Proposals (RFP).

KEY DATES

The deadline for the submission of a fully complete and eligible Application, including supporting documentation, is **before 13h00 on 9 January 2026**.

NO LATE SUBMISSIONS (IN PART OR IN WHOLE) WILL BE CONSIDERED. *All required application documentation must be received before 13h00 on 9 January 2026 to be eligible for consideration by the Selection Panel.*

The key dates for the application process are shown in the table below and may be subject to change.

Key Activity	Dates
1. Publication of RFP	15 December 2025
2. Deadline for Questions	Before 13h00 on 19 December 2025
3. Publication of Q&A (Response to Questions)	23 December 2025
4. Deadline for submitting Applications	Before 13h00 on 9 January 2026
5. Evaluation & Selection Period (indicative)	12-16 January 2026
6. Final Selection and Decision Feedback (indicative)	19-20 January 2026
7. Contracting (indicative)	21-27 January 2026
8. Global Fund Review and Approval (indicative)	28-30 January 2026
9. Onboarding Process	2 February 2026 – 31 March 2026
10. Implementation Start Date	1 April 2026

PLEASE NOTE:

- There will be **NO** briefing session.
- Any changes to this RFP and any related documents will be published on the Aurum Website at <https://www.auruminstitute.org/area-of-expertise/gf-css-request-for-proposals>. **Please check this link regularly for updates.**

QUESTIONS

All questions must be submitted in writing via email to gf-css-applications@auruminstitute.org with the Subject line **"RFP/AUR/GF/CSS/2025/01 - Questions"**, **on or before 13h00 on 19 December 2025**.

Any questions received after the deadline date and time will not be addressed.

Questions will be anonymised and published with answers in a Q&A document on the Aurum Website at <https://www.auruminstitute.org/area-of-expertise/gf-css-request-for-proposals>, by no later than **16h00 on 23 December 2025**.

PLEASE NOTE:

To ensure fairness, no verbal and/or written personal communication with Aurum staff about this RFP is permitted.

CSS – CBOs PACKAGE OF SUPPORT PROGRAMME

1. BACKGROUND

The Global Fund's Community Systems Strengthening (CSS) Framework focuses on strengthening community systems for scaled-up, good-quality and sustainable community-based responses. This includes strengthening community groups, organisations and networks, supporting collaboration and addressing the key importance of capacity building to enable service delivery.

The CSS Framework notes the importance of resources within civil society organisations: human resources and technical capacity, as well as material resources in the form of funding, infrastructure and commodities. Since 2016, the Global Fund, through the CSS Programme, has provided CBOs with technical and organisational capacity to deliver quality services. However, organisations faced challenges such as a lack of financial resources to support core functions and effective operations. The programme also recognised that it was necessary to support sustainable and equitable HIV and TB stigma and discrimination reduction activities in local communities and drive improved health outcomes more strongly.

Since 2018, small and medium grants were provided to selected mentored CBOs. This funding helped CBOs to translate the technical and organisational/programmatic capacity building into tangible outputs and contributed to reaching key and vulnerable beneficiary populations and programme goals in Global Fund priority geographical areas. These small and medium grants improved the reach of the Global Fund by providing funding for community-based services and activities targeted to support the achievement of the Global Fund Programme priorities and Multi-sectoral Implementation Plan (MDIP) targets in selected priority Global Fund districts.

2. FUNDING OPPORTUNITY

Aurum is looking for eligible CBOs that will contribute to the expansion of the current GC7 CSS Programme. This opportunity for funding is given to CBOs that have received capacity building via the CSS programme from the previous Global Fund Grant Cycle 6 (2019–2025) ("eligible CBOs").

It brings together funding and organisational strengthening to enable CBOs to support the current Global Fund Grant Cycle 7 Programmes with demand creation, thus fulfilling their role of contributing to health outcomes.

The goal of this Programme is to support the Global Fund Grant Cycle 7 Programmes implementation through the **empowerment of CBOs and Civil Society Networks to influence the uptake, quality, efficiency and accountability of service delivery**, especially those working at local/community level.

Funding will be awarded to **18 (eighteen) CBOs** under this Programme for a period of 24 (twenty-four) months starting **1 April 2026** and ending on **31 March 2028** ("Implementation Period").

Selected CBOs will receive needs-based capacity building and leadership development, after a capacity assessment was conducted, and gaps are identified. This will be followed up with continuous and ongoing technical support, coaching and mentoring to improve Organizational Capacity.

Please note that this is NOT an appointment of Subrecipients (SRs), but **CBOs as Service Providers**. Thus, any disbursements will only be issued on submission of an invoice and evidence of deliverables being met.

The deliverables over the abovementioned 24 (twenty-four) month Implementation Period are:

- Planning and coordination of 4 (four) demand creation events per month, reaching 50 KVP beneficiaries per event.
- At each event, 50% of those reached at the event, to be referred to the accompanying GC7 SRs for direct service uptake.
- Report on number reached at demand creation events and linked for services.

The scope and selection criteria are included in this document as a guide to eligible CBOs interested in applying for this Programme.

3. FOCUS AREAS

During the Implementation Period, the capacity development and learning underpins all the activities, which include:

- a) ***Demand creation, including community dialogues and campaigns*** to increase the uptake of services for KVPs and addressing gender and human rights-related barriers to KVP's access to services, awareness raising and advocacy.
 - **Demand creation events** are structured outreach or engagement activities such as community dialogues, health days, social media messaging, events, school talks and door to door campaigns that generate awareness, build trust, and inspire positive health-seeking behaviour, leading to increased utilization of targeted health services.
- b) **Service Providers Expectations:**
 - MSM, TGP and PWID Services Providers will address HIV prevention and treatment; STI/TB; PrEP; Human rights violations and Gender based violence; Sexual reproductive health and rights; and harm reduction.
 - AYP Service Providers will address issues of adolescent sexuality through awareness sessions for AYP including information and services to meet their sexual and reproductive health care needs, promote the use of safe spaces as well as youth friendly health services. It will also include identification and referrals of HRV and GBV
 - SW Service Providers will educate sex workers on Sexual Reproductive Health and Rights including HRV, GBV and harm reduction and direct them for uptake of SRH and HIV/TB services.
 - TB Service Providers will educate key and vulnerable beneficiaries on TB and direct them for TB and DCXR screening, including documenting any HRV.
- c) ***Referral to GC7 SRs by*** ensuring direct linkages to the MSM, TGP, PWID, AYP, SW and TB GC7 SRs for immediate service delivery related to the demand creation content, e.g. HTS, PrEP, SRH, Harm reduction, referrals for PVC, to TCCs, PSS, GBV, HRV and any other related commodities.

- d) Track the number MSM, TGP, PWID, AYP, SW and TB beneficiaries reached through demand creation events and the number of MSM, TGP, PWID, AYP, SW and TB beneficiaries that received a service at the demand creation events.

CBOs will be sensitised on policies, protocols or standards/guidelines related to provision of quality HIV/TB Prevention and SRH services. The CBOs will work closely with the GC7 SRs in the districts to ensure the attendance of these GC7 SRs at the planned demand creation events for direct service delivery.

4. GEOGRAPHIC AREAS

Aurum is the lead CSS PR in three provinces: Limpopo, KwaZulu-Natal and Eastern Cape, and therefore will appoint 18 (eighteen) CBOs as Service Providers to support the Global Fund GC7 Programmes.

Aurum's awarded MSM, TGP and PWID GC7 SRs will be supported by CBOS appointed in the following Provinces and Districts:

- Limpopo – Capricorn, Mopani, Sekhukhune, Vhembe and Waterberg;
- KwaZulu-Natal – King Cetshwayo, Ugu, eThekwini, uMgungunlovu and uThukela; and
- Eastern Cape – Nelson Mandela Bay and OR Tambo.

NACOSA's awarded AYP GC7 SRs will be supported by CBOs appointed in the following Provinces and Districts:

- Limpopo – Capricorn;
- KwaZulu-Natal – King Cetshwayo and UmKhanyakude; and
- Eastern Cape – Buffalo City Metropolitan and OR Tambo.

CCI's awarded SW GC7 SRs will be supported by CBOs appointed in the following Provinces and Districts:

- Limpopo – Capricorn, Mopani and Sekhukhune;
- KwaZulu-Natal – King Cetshwayo, Ugu and Zululand; and
- Eastern Cape – Alfred Nzo, Amathole, Buffalo City Metropolitan and Nelson Mandela Bay.

NDOH's awarded TB GC7 SRs will be supported by CBOs appointed in the following Provinces and Districts:

- KwaZulu-Natal – King Cetshwayo, Ugu and eThekwini; and
- Eastern Cape – Amathole, Buffalo City Metropolitan and OR Tambo.

The table below provides an overview of the geographic areas where the Programmes will be implemented.

Province	District	# CBOs	MSM (Aurum)	TGP (Aurum)	PWID (Aurum)	AYP (NACOSA)	SW (CCI)	TB (NDOH)
Limpopo	Capricorn	1	X	X		X	X	
	Mopani	1	X				X	
	Sekhukhune	1	X				X	
	Vhembe	1	X	X				
	Waterberg	1	X					
KwaZulu-Natal	King Cetshwayo	1	X			X	X	X
	Ugu	1	X				X	X
	eThekwini	2			X			X
	uMgungundlovu	1			X			

Province	District	# CBOs	MSM (Aurum)	TGP (Aurum)	PWID (Aurum)	AYP (NACOSA)	SW (CCI)	TB (NDOH)
KwaZulu-Natal	uMkhanyakude	1				X		
	uThukela	1	X					
	Zululand	1					X	
Eastern Cape	Alfred Nzo	1					X	
	Amathole	1					X	X
	Buffalo City Metropolitan	1				X	X	X
	Nelson Mandela Bay	1			X		X	
	OR Tambo	1	X			X		X

5. FUNDING BUDGET

Funding will **NOT** be guaranteed to Applicants, but will depend on the quality of the Application as well as the funds available.

Please note that the monthly disbursement shall progressively decrease from 100% in Year 2 to 70% in Year 3 of the Implementation Period as discussed with the successfully appointed Service Provider to align with target achievement.

As a rule, the following projects and/or costs will **NOT** be funded through this Programme:

- Full payment of core organisational staff - a percentage cost contribution may be considered.
- Any administrative or other costs not directly related to project implementation.
- Purchase of vehicles, property or land.
- Overseas trips and bursaries, or travel outside of the district unless pre-approval has been obtained.
- Conference attendance.
- Commercial ventures, micro-credit schemes or any other project that involves return of money or loans for cash.

PROPOSAL REQUIREMENTS

1. APPLICATION FORM

- Download the Application Form from the Aurum Website at:
<https://www.auruminstitute.org/area-of-expertise/gf-css-request-for-proposals>.
- **DO NOT change or alter the Application Form in any way.**
- **Complete ALL sections** of the Application Form.
- The **Application Form must be signed by a duly authorised Official of the Applicant** (*this should be a Director, CEO, CFO or Programme Manager*) and submitted in PDF format.

2. SUPPORTING DOCUMENTATION

Submit the following mandatory supporting documentation in PDF format:

- Short Overview of your Organisation's Services and History;
- DSD NPO Certificate, and CIPC NPC Certificate *if applicable*;
- Organisation's Constitution / Memorandum of Incorporation / Trust Deed;

- List of all Board Members. The list should specify each person's full names, surname, position, address and phone number;
- List of all people working at the Organisation (all staff and volunteers). The list should specify each person's full names, positions and employment start date, **AND** an Organogram;
- B-BBEE Certificate issued by a South African National Accreditation System (SANAS) approved Agency, **OR** the Applicable Department of Trade Industry and Competition (DTIC) Prescribed Sworn Affidavit deposited by a Director/Board Member of the Applicant confirming its B-BBEE level;
 - Organisations who do not have a B-BBEE Certificate must complete a Sworn Affidavit using the DTIC templates (per links below) for specialised entities as follows:
 - **B-BBEE Qualifying Small Enterprise - Specialised Entity** template ([B-BBEE Qualifying Small Enterprise – Specialised Entity template](#)). This is for qualifying organisations with an annual income between R10 million and R50 million; or
 - **B-BBEE Exempted Micro Enterprise - Specialised Entity** template ([B-BBEE Exempted Micro Enterprise – Specialised Entity template](#)). This is for exempted organisations with an annual income below R10 million.
- Valid DSD Letter of Compliance with reporting requirements for 2024/2025 and **may not have expired on or before the submission deadline date**;
- Valid DEL Letter of Good Standing for 2024/2025 and **may not have expired on or before the submission deadline date**;
- Valid SARS TCS PIN (i.e. Tax Clearance Certificate for 2024/2025 and **may not have expired on or before the submission deadline date**);
- Organisation's Annual Operating Budget for the last 12 months - FY2025;
- FY2024 Audited Financial Statements (signed by the Auditors and Board Chairperson); **OR** A Letter of financial good standing, if audited financial statements are unavailable, together with Management Accounts (including a Balance Sheet and an Income Statement) for FY2024, signed by the Accountant (prepared of the accounts) and the Board Chairperson;
- Organisation's Latest Annual Report;
- 2 (two) Letters of reference from Community Stakeholders/Partners, who are not formally part of your Organisation or Project; and
- A copy of your valid/current Service Level Agreement/Memorandum of Agreement/Understanding, **OR** similar proof of partnership with Department of Health and/or Department of Social Development.

APPLICATION SUBMISSION INSTRUCTIONS

ONLY ELECTRONIC APPLICATIONS, PER THE INSTRUCTIONS BELOW, WILL BE ACCEPTED.

Any other form of electronic submissions (e.g., emailed documents, documents sent via WeTransfer/DropBox/OneDrive, etc.) **will NOT be accepted.**

Please follow the steps outlined below to submit your electronic application.

STEP 1:

- To submit an electronic Application, an authorised Official of the Applicant must send an email to: gf-css-applications@auruminstitute.org with the following information:

- Subject Line “**RFP/AUR/GF/CSS/2025/01 - Application**”;
- Name of Applicant Organisation;
- Main Contact Person – Name, Email and Telephone Number; and
- List the Names and email addresses of select staff who are authorised and require access to upload the Application documents on behalf of the Applicant.
- **ALL REQUESTS FOR A LINK TO SUBMIT ELECTRONICALLY MUST BE RECEIVED BEFORE 13H00 ON 22 DECEMBER 2025. NO LATE REQUESTS WILL BE ACCEPTED.**
- The authorised Official of the Applicant will receive a return email with a link, specific to the Applicant, to upload the files to Aurum’s SharePoint site.
- Upon receipt of the specific link, **please test the link to ensure that it is working.**
- If the link does not work, send a return email to gf-css-applications@auruminstitute.org with a snip of the error message. The error will be investigated and further instructions on how to resolve the error will be provided either via return email or a telephone call.

STEP 2:

- Number and Label the required documents as follows, before uploading:
 1. Application Form - Signed
 2. Organisation Overview
 3. NPO Certificate (*include the CIPC NPC Certificate if applicable*)
 4. Organisation Constitution, **OR** Memorandum of Incorporation, **OR** Trust Deed
 5. List of Board Members
 6. List of Organisation Staff
 7. Organisation Staff Organogram
 8. B-BBEE Certificate, **OR** DTIC Prescribed Sworn Affidavit
 9. Valid DSD Letter of Compliance
 10. Valid DEL Letter of Good Standing
 11. Valid SARS TCS PIN
 12. Organisation Annual Operating Budget
 13. FY2024 Audited Financial Statements, **OR** FY2024 Letter of Financial Good Standing
 14. Organisation Annual Report
 15. Letters of Reference
 16. Valid SLAs, **OR** Valid MOUs/MOAs
- Upload the correctly numbered and labelled required documents above via the specific link received per Step 1 above.

PLEASE NOTE:

- **Ensure completeness of the Application** (including the attachment of all mandatory supporting documentation, as any missing documentation will automatically disqualify the Application.
- **Ensure** all the required **documents are clearly numbered, labelled and uploaded per Step 2 above.**
- **Ensure that all required documents are uploaded before 13h00 on 9 January 2026.** Any document(s) uploaded after 13h00 on 9 January 2026 will automatically disqualify the Application.
- Access to the specific link received per Step 1 above will be revoked by the submission deadline date and time.

- Uploaded documents will not be checked, as it is the Applicant's responsibility to ensure the completeness of its Application.

EVALUATION PROCESS AND SELECTION CRITERIA

1. EVALUATION PROCESS

STAGE 1: PRE-QUALIFICATION

- Applicants must be a previous beneficiary of the Global Fund GC5 and/or GC 6 CSS CRS Capacity Building Programme(s).
- Applicants must have a broad-based black economic empowerment (B-BBEE) level one (1) or two (2) only. A valid B-BBEE Certificate (issued by a SANAS Approved Agency), OR a duly signed DTIC Prescribed Sworn Affidavit, is required.
- Applicants that do not meet the above requirements will be disqualified from further evaluation.

STAGE 2: ADMINISTRATIVE COMPLIANCE

- Applicants are required to comply with and submit all the required documents listed under "Proposal Requirements" of this RFP (refer to pages 9-10).
- Applicants that do not meet the above requirements will be disqualified from further evaluation.

STAGE 3: TECHNICAL COMPETENCE

- Applications that meet all the pre-qualification and administrative requirements, will be assessed for technical competency against the criteria set out below. The weighting of the overall score is as follows:

Technical Evaluation Score	80%
B-BBEE Points	20%
Total	100%

2. SELECTION CRITERIA

The detailed technical evaluation criteria that Applicants will be scored on is indicated in the table on the following page.

Applicants must obtain a **minimum of 48 points out of 100 to be shortlisted.**

SELECTION CRITERIA AND SCORING

CATEGORY	CRITERIA	SCORING						POINTS		
FINANCIAL MANAGEMENT	Financial management Evidence of relevant registrations, systems, processes, policies and qualified team to manage a large grant	0		5		10		20		20
		No evidence provided		Manual system, basic processes and policies with limited capacity		Sufficient systems, processes and policies with qualified finance team		Extensive & matured systems, processes and policies, highly qualified team with relevant registrations		
PROGRAMME EXPERIENCE	Ability to coordinate community dialogues/ awareness campaigns. Experiences with awareness events (i.e. talks at schools, clinics, events). Number of beneficiaries reached	0	1	3	5	7	10	10		
		Never implemented prevention activities	Prevention & education activities reaching less than 500 participants per year	Prevention & education activities reaching 500-999 participants per year	Prevention & education activities reaching 1000-2500 participants per year	Prevention & education activities reaching 2501-5000 participants per year	Prevention activities reaching over 5000 participants per year			
	Experience in Linkage to Care Beneficiaries successfully referred and linked to care	0	1	3	5	7	10	10		
		Never directly did referral linkages for clinical SRH services	Direct referral linkages to less than 500 participants per year	Direct referral linkages to 500-999 participants per year	Direct referral linkages to 1000-2500 participants per year	Direct referral linkages to 2501-5000 participants per year	Direct referral linkages to over 5000 participants per year			
	Experience in working with Adolescents and Young People or Sex workers or key vulnerable populations.	0	1	3	5	7	10	10		
		No experience demonstrated	Direct service delivery or sensitisation services to less than 500 participants per year	Direct service delivery or sensitisation services to 500-999 participants per year	Direct service delivery or sensitisation services to 1,000-2,500 participants per year	Direct service delivery or sensitisation services to 2,501-5,000 participants per year	Direct service delivery or sensitisation services to over 5,000 participants per year			
	Experience in sensitising identified key stakeholders at community level Sensitisation and communication campaigns with identified key stakeholders at community level	0	1	3	5	7	10	10		
		No experience demonstrated	Direct sensitisation services to less than 50 stakeholders per year	Direct sensitisation services to 50-100 stakeholders per year	Direct sensitisation services to 100-250 stakeholders per year	Direct sensitisation services to 250-500 stakeholders per year	Direct sensitisation services to over 500 stakeholders per year			

PROGRAMME EXPERIENCE	Digital M&E Systems Experience in using and managing digital monitoring and evaluation systems.	0	1	3	5	7	10	10
		No experience	Some experience but not in past 12 months	Emerging current capacity in basic systems	Current capacity in a recognised digital monitoring system	More than 3 years' experience using a range of systems	Extensive experience in development, management and use	
CATEGORY	CRITERIA	SCORING						POINTS
COMMUNITY PRESENCE	Organisation is based in the district/ sub-district in which they are applying Letter confirming participation in the district coordination structure (District AIDS Council or if not, from Provincial Council on AIDS)	0	3	5	7	10	10	
		Less than 1 year or no experience or evidence	1-3 years' experience with evidence	3-5 years' experience with evidence provided	5-7 years' experience with evidence provided	> 7 years' experience with evidence provided		
		TOTAL TECHNICAL EVALUATION SCORE						80
B-BBEE COMPLIANCE	Minimum B-BBEE Level 1 or 2	18			20			20
		TOTAL SCORE						100

RFP TERMS AND CONDITIONS

1. It is the responsibility of each Applicant to ensure that fully completed and required documents are submitted on or before the closing date and time. Failure to comply with the conditions and/or requirements as set out in the RFP will result in an automatic disqualification of the Applicant's Proposal.
2. The submission prepared by the Applicant including correspondences and documents relating to this RFP shall be written in the English language.
3. Proposals received by hand, facsimile, email, document transfer software/platforms, or similar medium will not be accepted or considered.
4. Any required document(s) not uploaded into the Aurum SharePoint site, via the specific link, at the time of the RFP deadline date, will be regarded as a late and will automatically disqualify the Proposal.
5. AURUM is entitled to amend any RFP conditions, validity period, specifications, or extend the closing date and time of the RFP before such closing date and time by publishing any such amendments on the Aurum Website at <https://www.auruminstitute.org/area-of-expertise/gf-css-request-for-proposals>.
6. Aurum reserves the right to accept or reject any Application and to cancel the RFA at any time, whether before or after the closing date of this bid without attracting any liability.
7. Aurum reserves the right to conduct due diligence on any prospective Applicant prior to final award of the contract, or at any time during the contract period. This may include site visits or requests for additional information.
8. Aurum has made reasonable efforts to ensure accuracy in compiling the RFP. The Applicant is deemed to have examined the RFP and any other information supplied by Aurum to the Applicant, and have satisfied itself as to the correctness and sufficiency of such before submitting its Application. Also, neither Aurum nor its employees or agents will be held liable to the Applicant or any third party for any inaccuracy or omission in this RFP.
9. The Applicant shall responsible for all its costs incurred in preparing, submitting and presenting any response to this RFA and all other costs incurred by it throughout the process.
10. Aurum reserves the right to conduct price negotiations, where it is deemed necessary.
11. The Applicant hereby offers to render all or any of the services described in the attached RFP to Aurum on the terms and conditions and in accordance with the specifications stipulated in this RFP.
12. The Applicant shall prepare for a possible presentation should Aurum require such, and the Applicant shall be notified thereof in writing.
13. Aurum will not be responsible in law or in equity to any Applicant for any claim against losses or damages, or any other relief, arising out of the RFP process including the selection or rejection of section of the Proposal and/or any document(s), in part or in whole.
14. Aurum's interpretation of the contents of the official proposal documents shall prevail.
15. Conflict of interest - The Applicant shall disclose in its proposal if (at any time thereafter that it becomes aware that) any person who is an employee, officer, or director of Aurum or any person at non-arm's length from such person is or becomes an employee, officer, director, partner, controlling shareholder, broker, or advisor of the Applicant. Aurum reserves the right to deem any such situation a conflict of interest and sufficient grounds to preclude awarding the contract to that Applicant.
16. Any effort by the Applicant to influence Aurum or the Selection Panel in the Proposal evaluation, Proposal comparison, or contract award decisions, will result in the disqualification of the Applicants' Proposal.

17. This RFP is not a contract, or an offer to do business with Aurum, but serves an invitation to facilitate a requirement-based decision as indicated in the RFP.
18. Ethical procurement – Aurum supports an ethical procurement policy which strives to purchase goods and services that are produced and developed under conditions that do not involve the abuse or exploitation of any persons and have the least negative impact on the environment.
19. Transparency and Accountability – Aurum believes in honest communication, absolute openness, and the transparent use of influence, power, and resources. Aurum has zero tolerance for corruption.
20. Aurum does not do business with organisations that meet any of the following criteria:
 - 20.1. They are bankrupt or being wound up, are having their affairs administered by the courts, have entered an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
 - 20.2. They have been guilty of grave professional misconduct proven by any means that the contracting authority can justify.
 - 20.3. They have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which they are established, or with those of the country of the contracting authority, or those of the country where the contract is to be performed.
 - 20.4. They have been the subject of a judgement for fraud, corruption, involvement in a criminal organisation or any other illegal activity.
 - 20.5. Following any other procurement procedure or grant award procedure, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations.
21. If the Applicant submits an Proposal based on this RFP, it shall constitute a guarantee that neither the organisation nor any affiliate or a subsidiary controlled by the organisation is in breach of any of the above provisions.
22. In addition to the ineligibility criteria applied by Aurum, negotiation with potential Applicants may be severed at any stage during a procurement process if it is found that they are subject to a conflict of interest or are guilty of misrepresentation in supplying the information required by Aurum as a condition of participation in the contract procedure or fail to supply all the information requested.
23. Contacting Aurum - No Applicant shall contact Aurum or any of its staff on any matter relating to its RFP, from the time of the RFP opening to the time the contract is awarded. Any effort by an Applicant to influence Aurum in its decisions on Proposal evaluation, Proposal composition, or contract award may result in the disqualification of the Applicant's Proposal.
24. Aurum will provide written notice to the successful Applicant, to advise that the proposal has been accepted. Aurum will award the contract to the successful Applicant subject to proven relevant experience providing the required services including the ability to deliver effective and reliable services. The successful Applicant shall not be insolvent, in dissolution, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to such matters.